

# CEO/BUSINESS EMAIL COMPROMISE (BEC) FRAUD

CEO/BEC fraud occurs when an employee authorised to make payments is tricked into paying a fake invoice or making an unauthorised transfer out of the business account.

## HOW DOES IT WORK?

A fraudster calls or emails posing as a high ranking figure within the company (e.g. CEO or CFO).

They have a good knowledge about the organization.

They require an urgent payment.

They use language such as: 'Confidentiality', 'The company trusts you', 'I am currently unavailable'.



Often, the request is for international payments to banks outside Europe.

The employee transfers funds to an account controlled by the fraudster.

Instructions on how to proceed may be given later, by a third person or via email.

The employee is requested not to follow the regular authorisation procedures.

They refer to a sensitive situation (e.g tax control, merger, acquisition).

## WHAT ARE THE SIGNS?

- Unsolicited email/phone call
- Direct contact from a senior official you are normally not in contact with
- Request for absolute confidentiality
- Pressure and a sense of urgency
- Unusual request in contradiction with internal procedures
- Threats or unusual flattery/promises of reward

## WHAT CAN YOU DO?

### AS A COMPANY

Be aware of the risks and ensure that **employees are informed and aware too.**

Encourage your staff to **approach payment requests with caution.**

**Implement internal protocols** concerning payments.

**Implement a procedure to verify** the legitimacy of payment requests received by email.

Establish **reporting routines** for managing fraud.

Review information posted on your company website, **restrict information and show caution** with regard to social media.

**Upgrade and update** technical security.



Always contact the police in case of fraud attempts, even if you did not fall victim to the scam.

### AS AN EMPLOYEE

Strictly apply the security procedures in place for payments and procurement. **Do not skip any steps and do not give in to pressure.**

Always **carefully check email addresses** when dealing with sensitive information/money transfers.

In case of doubt on a transfer order, **consult a competent colleague.**

**Never open suspicious links or attachments** received by email. Be particularly careful when checking your private email on the company's computers.

**Restrict information and show caution** with regard to social media.

**Avoid sharing information** on the company's hierarchy, security or procedures.



If you receive a suspicious email or call, always inform your IT department.